

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 4, 2023**

CALL TO ORDER

Mayor Phillips called the December 4, 2023, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: James DeYoung, Bader Qarmout, Virginia “Ginnie” Raffay, Michael Rose, and Mayor Margaret “Peg” Phillips

Also present: Mark Zschack, Township Clerk/Administrator; Ms. Ursula Leo, Township Attorney; Ms. Linda Di Lorenzo, CMFO; and Mrs. Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA:

Motion: DeYoung

Seconded: Qarmout

Discussion: None

All were in favor.

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. There being no public comments presented, Mayor Phillips closed Open Public Session #1.

BUDGET WORKSHOP: The Committee received the departmental budget worksheets for review. The Committee reviewed in detail the capital budget. The Township Clerk discussed the purchase of several vehicles spreading out payments over 10 years. The plan includes the one-year debt service of \$180,000.00 from a bond that incorporated a fire truck and the airport. A discussion ensued regarding the purchase of a new salt shed. The Township Clerk will research constructing a three-sided building as opposed to an enclosed building. The cost for a new garbage contract in 2025 as well as the mini pumper fire truck will affect the capital budget.

CONSENT AGENDA:

1. RESOLUTIONS: (Approval of the Following)

None

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Sussex County Board of Commissioners Resolution Adopted November 8, 2023, Authorizing Elizabethtown Gas a Conditional Waiver from County Policy for Road Openings for Work Within County Route 606 During the County’s Winter Work Moratoriums

3. REPORTS: (Acceptance for Filing of the Following)

- a. Green Township Fire Department Call Report - September and October 2023

Rose motioned to move Consent Agenda

Seconded: Raffay

Discussion: None

Upon roll call vote:

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Ayes: DeYoung, Phillips, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

DISCUSSIONS: None

OLD BUSINESS: None

NEW BUSINESS:

a. Resolution 2023-176 - Authorize Change Order and Payment for Fieldview Road

Motion: Raffay

Seconded: Rose

Discussion: Qarmout asked for clarification on the wording for the decreased amount. After review, the Township Clerk stated that there is a revision to the dollar amount in the resolution which will be adjusted for the next meeting.

Upon roll call vote:

Ayes: None

Nays: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Abstentions: None

Absent: None

b. Resolution 2023-177 - Adopting a Revision to the Employee Handbook Policies and Procedures

Motion: Qarmout

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

c. Resolution 2023-179 - Bills List (11/02/2023 to 11/30/2023)

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

d. Resolution 2023-180 - Developers Escrow Trust (11/02/2023 to 11/30/2023)

Motion: Raffay

Seconded: Qarmout

Discussion: None

Upon roll call vote:

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Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

e. Resolution 2023-181 - CDL Salary Increase for Luis Arrazola

Motion: Raffay

Seconded: DeYoung

Discussion: Rose asked for clarification that he would receive an increase once he received his CDL. The Township Clerk responded that it was the agreement and with the CDL he needs to stay two years or he has to pay back the fee for the school to the Township.

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

f. Minutes ready for approval - November 20, 2023, regular meeting and executive session

Motion: Rose

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

Health Insurance Increase - The Township allows employees to choose from five (5) State Health Benefit plans. The average increase of these five (5) plans is 6.74%. Due to changes in employment and benefits chosen, this year's health insurance cost is reduced by approximately \$4,000.00.

2023 Statewide Insurance Grant - It is with pleasure that I announce a \$1,250.00 grant from Statewide Insurance Fund for general safety and risk management control. These monies will be utilized to purchase road safety equipment.

NJFW Fisher Cat Camera Trapping Study - Kaitlyn Barone, New Jersey DEP Bureau of Wildlife Management has requested using EverGreen Park as a data collection site to conduct research on fishers in New Jersey. Sightings of these animals have increased in northern New Jersey over the past several years, and New Jersey Fish and Wildlife is in the process of collecting more information on their numbers and distribution. This study utilizes a trail camera to capture videos of fishers at baited locations, using sardines and scent lures as attractants. This protocol is in no way harmful to wildlife and does not interfere with their natural behaviors. The site will be visited by Fish and Wildlife personnel or designated volunteers once every two weeks to refresh the bait and check cameras. The cameras would be set out the week of January 7, 2024, and retrieved the week of April 1, 2024. If there are no objections, we will allow said study. The Committee discussed concerns on the location and attracting animals, particularly bears, to the bait so close to neighbors

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and prefer a more secluded area in the park. The Township Clerk will relay the Committee's concerns to the NJDEP.

MATTERS FROM THE GOVERNING BODY: Mayor Phillips referred to Rose's question at the last meeting regarding the Subcommittee assignments. Mayor Phillips explained that historically the subcommittees are appointments assigned by the Mayor. Generally, matters are brought to the full Committee and then filtered to the subcommittees when appropriate. After the discussion that followed, it was agreed upon that the 2024 Mayor will consider adjusting the assignments to better utilize the subcommittees.

Mayor Phillips thanked the Recreation Committee for a fantastic tree lighting. Having the 7th and 8th Grade involved was a nice change.

Mayor Phillips commented on the water drainage issue in the parking lot at the park. The Township Clerk explained what was done in the past to help the condition and what is planned for the future project to rectify the drainage situation.

Mayor Phillips asked if there has been an update from Elizabethtown Gas with regards to running the gas line up to the school during the break. The Township Clerk will follow-up with Elizabethtown Gas.

Qarmout had no report.

Raffay commented that the gate at EverGreen Park was open late Saturday evening.

DeYoung had no report.

Rose had no report.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney stated only matters for discussion in Executive Session.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance, however the Township Clerk read the following report provided by the Superintendent of Public Works.

- *Tree work on Mackerley Road*
- *New Christmas Tree was planted at EverGreen Park; lights hung*
- *Fleet 100% ready for winter operations*
- *Fleet oil changes and winter tires changed*

OPEN PUBLIC SESSION #2: Mayor Phillips opened Public Session #2 for public comments.

Kristin Fullman, co-coordinator for Green Township Rec Softball provided an update on the softball program and requested for the Township to cover the insurance for the recreation softball. The Committee has no issue providing the insurance and will consider a resolution at a future meeting.

Josephine Fracasso stated there is a tree on Hibler Road that loses large branches with debris falling into the road. The Township Clerk noted the location.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

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EXECUTIVE SESSION: Resolution ES2023-18 - Contract Negotiations - Special Counsel

- Potential Litigation/Attorney-Client Privilege - Proshuto
- Potential Litigation - Fire Coverage Services

Qarmout motioned to enter Executive Session at 8:53 p.m.
Seconded: Raffay
Discussion: None
All were in favor.

The Committee returned to Open Public Session at 9:20 p.m.


Rose motioned to adjourn Executive Session and return to Open Public Session
Seconded: Raffay
Discussion: None
All were in favor.

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, December 18, 2023, at 7:00 p.m.

ADJOURNMENT:

Raffay motioned to adjourn at 9:20 p.m.
Seconded: Qarmout
Discussion: None
All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: December 18, 2023

**RESOLUTION 2023-177
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**ADOPTING A REVISION TO THE TOWNSHIP OF GREEN
EMPLOYEE HANDBOOK POLICIES AND PROCEDURES**

WHEREAS, the Township of Green adopted Ordinance 2014-04 on April 28, 2014, adopting the "Township of Green Handbook Policies and Procedures" ("Handbook"), and providing that amendments and/or supplements to the Handbook may be made from time to time without notice and at the sole discretion of the Township Committee, which amendments and supplements shall be effective via Resolution; and

WHEREAS, the Township Committee has determined that amendments to the Handbook, specifically the Vacation (Page 4.8) and Sick Leave (Page 4.10) policies, are desired to be implemented from the date of adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the Township of Green Handbook shall be and is hereby revised and in effect from the date of adoption of this Resolution, as follows:

1. The "Vacation" policy shall be revised to read as follows:

VACATION

Unless otherwise provided for in writing, full-time employees' vacation is an accrued benefit based on the following schedule:

For full-time salaried or full-time hourly employees vacation is a benefit based on the following schedule:

- New employees shall receive one working day of vacation upon completion of the initial month of employment if they begin work on the 1st through the 8th day of the calendar month, and one-half working day if they begin on the 9th through the 23rd day of the month.
- After the initial month of employment and up to the end of the first calendar year, employees shall receive one working day of vacation upon completion of or each month of service. (These days may be taken after the completion of three months service and then as earned. Anticipated earned vacation days may not be taken unless approved by the Administrator.)

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COUNTY OF SUSSEX, STATE OF NJ

- From the beginning of the first full calendar year of employment and up to five full years of continuous service, 12 working days, accrued at the rate of one working day of vacation upon completion of each month of service.
- After five years of continuous service and up to 12 full years of continuous service, 15 working days, accrued at the rate of one and one-quarter (1.25) working days of vacation upon completion of each month of service.
- After 12 years of service and up to 20 full years of continuous service, 20 working days, accrued at the rate of one and two-thirds (1.66) working days of vacation upon completion of each month of service.
- Over 20 full years of continuous service, 25 working days, accrued at the rate of one and two and one-tenth (2.1) working days of vacation upon completion of each month of service.

The increase in vacation leave shall be granted at the beginning of the calendar year after which the years of service requirement will be met.

Employees must receive their Supervisor's approval at least ten (10) days in advance of the first vacation day. Vacations must be taken during the current calendar year unless the Administrator determines that it cannot be taken because of business demands, in which case, Employees who do not use all of their vacation allowance may "carry over" a maximum of 25% of their yearly allotted vacation up to April 30th of the next year, upon approval of the Administrator only, and thereafter any unused vacation time shall be forfeited.

Although employees are credited with the full years' vacation at the beginning of each calendar year, it is done so with the expectation that the employee will remain in the Township's employ during the entire year. In the event an employee leaves the Township's employ for any reason, any vacation leave used in excess of that which is accrued (earned) up to that time must be repaid to the Township. Likewise, any remaining accrued vacation leave upon termination of employment shall be paid to the employee at their regular rate of pay.

Part-time salaried employees and part-time hourly employees with regular scheduled hours each week are eligible for paid vacation time in accordance with the above schedule except the time will be prorated based on the average number of scheduled work hours.

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COUNTY OF SUSSEX, STATE OF NJ

2. The "Sick Leave" policy shall be revised to read as follows:

SICK LEAVE

While Green Township requires good attendance of all employees, the Township also recognizes the reality that employees may become ill and unable to report for work.

During the first year or partial year worked all full-time employees shall be entitled to one day of sick leave for each full month worked. An employee with one or more years of service shall be entitled to fifteen (15) days of sick leave per year.

Part time employees with regularly scheduled hours each week are entitled to sick leave as described above and in accordance with the rules above except that the time shall be prorated based upon the number of hours worked in a week.

If an employee is absent because of illness, the Supervisor or Administrator must be notified directly, as soon as possible. Failure to call in to the Supervisor or Administrator promptly will be considered a violation of responsibility and may subject an employee to disciplinary action up to and including termination.

If an employee is absent for three (3) or more scheduled working days, the employee must submit a signed physician's statement identifying the reason for the absence promptly to the Township. After an illness of three (3) consecutive scheduled working days, a signed physician's statement is required prior to any return to work. In cases of illness which require an extended or excessive use of sick leave, the Township has the option of requesting an examination by a Township-retained physician, at the cost of the Township, or requiring an employee to submit a doctor's statement explaining the employee's health status and probable duration of illness or injury.

Sick leave shall be granted to employees at the beginning of the calendar year. At the end of each calendar year, an employee's unused sick time is added to the allotment for the following year. Employees hired on or after May 21, 2010 shall receive no sick time payout upon resignation. No employees, regardless of date of hire, shall receive supplemental compensation for accumulated unused sick leave in an amount in excess of \$15,000.00, and any supplemental compensation shall be payable only at the time of retirement.

Employees who are ill and have exhausted their accrued sick leave will not be paid for those days absent, unless they seek to utilize other forms of paid leave, such as vacation or personal days. Employees who are found to be abusing their sick leave shall be subject to discipline, up to and including termination.

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Employees shall not abuse sick leave, and any improper use of sick leave, including any inappropriate patterns, may result in disciplinary action, up to and including termination. An inappropriate pattern includes sick time taken more than once a year before or after vacation and holidays. Further, excessive time taken off for sick leave before and/or after weekends constitutes an inappropriate pattern of use of sick leave.

DATED: December 4, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 4, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout	√		√			
Raffay			√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2023-179
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

BILLS LIST (11/02/2023 to 11/30/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 11/02/2023 to 11/30/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: December 4, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 4, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 12/04/2023 For bills from 11/02/2023 to 11/30/2023

Check#	Vendor	Description	Payment	Check Total
12359	1770 - Advance Auto Parts	PO 15777 Auto Parts	59.97	59.97
12360	1940 - Amazon	PO 16209 floor mat	38.99	
		PO 16216 Craft Kits for Tree Lighting & Gift Card	290.66	329.65
12361	33 - AT&T	PO 15912 Long Distance 2023	86.79	86.79
12362	14 - Blue Diamond Disposal, Inc.	PO 15767 2023 Waste & Recycling Collection	25,000.00	25,000.00
12363	1908 - Brady & Correale, LLP	PO 15908 Land Use Board Legal Services	705.00	705.00
12364	2055 - Camisa Pizza	PO 16207 Lunch-Poll Workers	178.00	178.00
12365	2041 - Cory Brothers, Inc.	PO 15812 Truck Repairs 2023	2,916.73	2,916.73
12366	65 - County of Sussex - Treasury	PO 15771 2023 County Open Space Tax	36.30	36.30
12367	62 - County of Sussex - Treasury	PO 15769 2023 County Purpose Tax	10,794.47	10,794.47
12368	64 - County of Sussex - Treasury	PO 15770 2023 County Library Tax	832.80	832.80
12369	2180 - Edmunds GovTech, Inc.	PO 16151 computers- Clerk/Finance Dept	1,990.00	1,990.00
12370	2241 - Gannett New York-New Jersey LocaliQ	PO 16229 Advertising in New Jersey Herald - 10/1/	44.70	
		PO 16229 Advertising in New Jersey Herald - 10/1/	72.81	117.51
12371	1380 - Garden State Labs Inc.	PO 15890 Water Test MB 2023	100.00	100.00
12372	550 - Gardens of the World, Inc.	PO 15833 Topsoil U & Grass seed fpr drainage 2023	74.00	74.00
12373	528 - Griffith-Allied Trucking LLC	PO 15831 Diesel Fuel Delivery 2023 Acct 10-719985	2,915.49	2,915.49
12374	528 - Griffith-Allied Trucking LLC	PO 15832 Gasoline Delivery 2023 Acct 10-7199868	1,597.26	1,597.26
12375	120 - Harold E. Fellow & Associates, Inc.	PO 15764 County Connector Trail-Phase III	280.00	
		PO 15972 2023 Engineering Services	131.50	
		PO 15973 Creek Rd I & II Engineering Design & Ins	4,736.25	
		PO 16026 Hunts Rd Engineering Services	3,149.89	
		PO 16035 2023 Tax Maps	24.81	8,322.45
12376	2020 - Highway Equipment Co. of NJ Inc.	PO 15829 Truck Repairs/Part 2023	4,833.20	4,833.20
12377	188 - Home Depot Credit Services	PO 15828 Supplies 2023	1,764.19	1,764.19
12378	1860 - Kimberlee Mantz	PO 16214 Reimbursement of Cavan Membership	119.40	
		PO 16231 Reimbursement - Supplies for Tree Lighti	267.56	
		PO 16232 Supplies for Tree Lighting	230.00	616.96
12379	1632 - Laddey, Clark & Ryan LLP	PO 16228 Legal Services - October 2023	54.00	
		PO 16228 Legal Services - October 2023	6,618.00	6,672.00
12380	1153 - Lowe's	PO 15849 Supplies/Hardware 2023	1,184.17	1,184.17
12381	1870 - Mark Zschack	PO 15797 Cell phone reimbursement	300.00	300.00
12382	1924 - Modern Group LTD	PO 15850 Parts/Repairs 2023	1,150.00	1,150.00
12383	1960 - Navitend	PO 15788 2023 Agreement Office 365	820.00	820.00
12384	192 - Newton Trophy & Sport Center LLC	PO 16161 Outstanding Older American Plaque	100.00	
		PO 16195 Name plates	23.00	123.00
12385	96 - NJ-Dept of Health and Senior Svs	PO 15926 Dog License fees	1.20	1.20
12386	165 - OTC Brands, Inc.	PO 16212 Tree Lighting Event Supplies	473.81	473.81
12387	1794 - Phoenix Advisors, LLC	PO 16210 2023 Continuing Disclosure	1,600.00	1,600.00
12388	1844 - Power Place, Inc.	PO 15859 Parks-Equipment Parts 2023	572.39	572.39
12389	2141 - Primepoint, LLC	PO 15888 Time & Labor Management Program 2023	117.50	117.50
12390	2047 - Quadiant Leasing USA, Inc.	PO 15916 Lease for Postage Machine 2023	231.00	231.00
12391	418 - R & L Data Centers	PO 15861 Payroll Service 2023	304.00	304.00
12392	1532 - Rogut McCarthy LLC	PO 16197 BAN Sale	725.77	725.77
12393	2016 - Schenck, Price, Smith & King, LLP	PO 15922 Tax Appeals	333.38	333.38
12394	2213 - Schifano Consturction Corp.	PO 16105 Fieldview Rd	68,482.08	68,482.08
12395	1896 - SeptiCare	PO 15943 Porta John	590.00	590.00
12396	2151 - Smith's Heating & Cooling LLC	PO 15977 2023 Heating & Cooling	327.00	327.00
12397	866 - Space Farms, Inc	PO 15867 Deer Carcass Removal 2023	29.00	29.00
12398	114 - Sussex County MUA	PO 15843 Municipal/Household 2023	2,711.04	
		PO 15843 Municipal/Household 2023	5,424.00	
		PO 15843 Municipal/Household 2023	2,769.60	10,904.64
12399	76 - Tomar Industries, Inc.	PO 15993 Janitorial Supplies 2023	216.20	216.20
12400	2078 - UniFirst Corporation	PO 15878 Uniform Rental 2023	676.24	676.24
12401	1236 - W.W.Grainger Inc.	PO 15880 DPW Supplies 2023	1,057.58	1,057.58
12402	1668 - West Chester Machinery & Supply	PO 15882 Snow Plow Supplies 2023	4,108.20	
		PO 15882 Snow Plow Supplies 2023	935.61	5,043.81
12403	1360 - Wire's Electrical Shop	PO 15885 Service call DPW	186.48	186.48
TOTAL				165,392.02

Total to be paid from Fund 01 CURRENT FUND	152,886.28
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	3,281.39
Total to be paid from Fund 04 GENERAL CAPITAL	4,736.25
Total to be paid from Fund 12 ANIMAL FUND	45.90
Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND	54.00
Total to be paid from Fund 19 TRUST FUND	4,108.20
Total to be paid from Fund 22 OPEN SPACE TAX	280.00

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 12/04/2023 For bills from 11/02/2023 to 11/30/2023

Check#	Vendor	Description	Payment	Check Total
		=====		
		165,392.02		

Checks Previously Disbursed

9998	Green Township	PO# 15974	2023 Municipal Open Space Tax	10,991.25	11/15/2023
9999	State of NJ-Division of Pensions	PO# 15801	Active - Health/Dental Insurance	13,499.81	11/13/2023
9999	State of NJ Div of Pensions/Benefit	PO# 15800	Retired - Health Insurance	8,665.53	11/13/2023
9999	Payroll Account		11/15/2023	47,122.24	11/15/2023
9999	Green Twp Board of Education	PO# 15773	School Tax	900,924.08	11/15/2023
9999	County of Sussex - Treasury	PO# 15768	911 Dispatch - Shared Service Agre	3,023.00	11/15/2023
9999	Payroll Account		11/30/2023	42,997.51	11/29/2023
12350	Gannett Holdings-NorthEast	PO# 16208	NJ Herald Subscription	218.40	11/06/2023
12351	All-Pro Title Group, LLC	PO# 16213	2023 Property Tax Refund	4,756.03	11/20/2023
12352	Nickilee Jonas	PO# 16215	2023 Property Tax Refund	2,382.00	11/20/2023
12353	AT&T	PO# 15912	Long Distance 2023	84.58	11/27/2023
12354	JCP& L	PO# 16211	October Electric Bill 2023	415.38	11/27/2023
12355	Verizon Wireless	PO# 15918	DPW Cell Service 2023	2,808.78	11/27/2023
12356	Schifano Consturction Corp.	PO# 16100	Creek Rd Phase I	201,671.10	11/20/2023
12357	Schifano Consturction Corp.	PO# 16103	Creek Rd Phase II	190,553.52	11/20/2023
12358	Dam Event And Equipment Rental LLC	PO# 16196	Bounce house, heaters for Tree Lig	1,009.00	11/28/2023

				1,431,122.21	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	1,038,897.59	152,886.28	1,191,783.87
Fund 02 FEDERAL & STATE GRANTS		3,281.39	3,281.39
Fund 04 GENERAL CAPITAL	392,224.62	4,736.25	396,960.87
Fund 12 ANIMAL FUND		45.90	45.90
Fund 16 AFFORDABLE HOUSING TRUST FUND		54.00	54.00
Fund 19 TRUST FUND		4,108.20	4,108.20
Fund 22 OPEN SPACE TAX		280.00	280.00

BILLS LIST TOTALS	1,431,122.21	165,392.02	1,596,514.23
			=====

**RESOLUTION 2023-180
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

DEVELOPERS ESCROW TRUST (11/02/2023 to 11/30/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 11/02/2023 to 11/30/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: December 4, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 4, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 12/04/2023 For bills from 11/02/2023 to 11/30/2023

ck#	Vendor	Description	Payment	Check Total
7552	1908 - Brady & Correale, LLP	PO 16152 LU2309 Saks Properties, LLC	87.50	87.50
7553	1937 - Harold E. Fellow & Associates, Inc.	PO 16217 LU2309 SAKS Properties LLC	1,524.00	
		PO 16218 R02325 Elizabethtown Gas	168.00	
		PO 16219 R02319 Elizabethtown Gas	168.00	
		PO 16220 R02323 Elizabethtown Gas	140.00	
		PO 16221 R02322 Elizabethtown Gas	168.00	
		PO 16222 R02317 Elizabethtown Gas	168.00	
		PO 16223 R02320 Elizabethtown Gas	168.00	
		PO 16224 R02314 Elizabethtown Gas	168.00	2,672.00
7554	1937 - Harold E. Fellow & Associates, Inc.	PO 16225 R02321 Elizabethtown Gas	168.00	
		PO 16226 R02310 Elizabethtown Gas	168.00	336.00
7555	1877 - J. Caldwell & Associates	PO 16198 LU2315 Airside Inc.	260.00	260.00
TOTAL				3,355.50
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		3,355.50		
		<u>3,355.50</u>		

**RESOLUTION 2023-181
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**RECOGNIZING THAT DPW EMPLOYEES OF THE TOWNSHIP OF GREEN
SHALL BE PAID AN ADDITIONAL \$5/HR UPON RECEIPT OF A CDL LICENSE,
AND INCREASING THE HOURLY RATE OF LUIS ARRAZOLA**

WHEREAS, the Township Committee of the Township of Green desires to recognize DPW employees who obtain a CDL after being employed by the Township by providing additional compensation, in the amount of an additional \$5.00/hour, from the date of receipt of a CDL license from NJ Motor Vehicle Commission; and

WHEREAS, Luis Arrazola, a current DPW employee, obtained his CDL from the NJ Motor Vehicle Commission on October 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that it is recognized as a general policy that DPW employees that obtain a CDL license from NJ Motor Vehicle Commission after being employed by the Township shall after receipt of such license be paid an additional \$5.00/hour; and

BE IT FURTHER RESOLVED that Luis Arrazola, a current DPW employee, shall be paid an additional \$5.00/hour from the date he obtained his CDL from the NJ Motor Vehicle Commission (October 31, 2023), at a new hourly rate of \$25.80.

DATED: December 4, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 4, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION ES 2023-18
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

Personnel Contract Negotiation Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: December 4, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on December 4, 2023.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			